**Minutes of MDOC Committee Meeting 10th December 2018**

**Present:**, Sue Birkinshaw (Chair), Trevor Hindle, Tony Wagg (Secretary), Eddie Speak, Pete Lomas, Pete Ross, Julie Brook, Ian Gilliver.

**Apologies:** Alan Ogden, Clare Griffin, Dave McCann, Kath Speak, Marie Roberts.

**1. Minutes of Last Meeting:**  Accepted.

**2. Matters Arising/Actions:** Circulation of minutes. It was agreed that the minutes should continue to be circulated via simple lists. The secretary agreed to circulate a summary of the present meeting rapidly to the committee for the benefit of those unable to attend. The new sub committees should be more accurately defined as working groups.

**3. Finance:**

(a) Treasurer’s Report. A written report showed a small increase in cash and assets this financial year (Sept- Nov 2018)

(b) Expense Claims. Event planners, organisers and controllers are entitled to claim 30p per mile travel expenses. Notes for the above officials will contain a statement to this effect.

(c) Asset Valuation. A list of assets exists but values are not assigned. Eddie and Pete Lomas to progress but Sue will seek advice from Richard Evans as to whether we should list current value or replacement cost. **Action SB.**

(d) Pre-authorised Payments. The committee agreed to provide the treasurer with a list of expenses that can be paid without authorisation. Examples include costs relating to the newsletter, printing consumables etc. Details are defined in the email Sue to Alan 12/12/2018.

(e) Your Christmas Bonus! The Club will receive a large income as a result of services we provided to the Lakes 5 Day. All helping clubs receive a share of any profit in accordance with an agreed formula. It was agreed that all MDOC helpers will receive in retrospect the equivalent of a free run on those days on which they helped (typically 2 days). Sue will seek information from helpers and arrange payments (at the cheapest entry rate).

(f) Payment to Outside Bodies. Individuals such as event organisers sometimes require the Club to pay outside bodies. The treasurer is requested to notify such individuals when payment has been made.

(g) Account Signatories. Where an account requires a signature in addition to that of the treasurer it is agreed that one of the following may ‘sign’ to approve a payment: Marie Roberts, Sue Birkinshaw, Tony Wagg (ie chair, vice chair and secretary).

(h) See also section 5.

**4. Event Planning:**

(a)There was a brief and inconclusive discussion of the type of events that we should run in the future. Should we for example run the existing Saturday series, a greater program of urban sprint events etc? The issue was deferred to the next meeting when **proposals are requested.**

(b) The issue of differential entry charges for BOF and non BOF members was debated. The arguments for differential charges were that they may encourage membership and were in accord with the practice of most other clubs. The majority agreed a surcharge for non BOF members for events at level C and above. This would not include street league, Saturday morning and Summer evening events.

**5. Event Operation:** The committee agreed expenditure of up to £2000 for new equipment such as banners, signs and kites.

**6. Mapping and Printing:** Several maps need updating such as Chorlton Waterpark and urban sections at Werneth and Bramhall. Ian Gilliver and Eddie will report in March which maps need attention, noting any comments from planners and competitors. Priority should be given to areas to be used within the next 12 months. Mappers are to be paid, whether external or club members.

**7. Marketing:**

(a) Sam Drinkwater has volunteered to advertise the Club on Facebook (a place frequented by ‘young’ people between 25 and 50?).

(b) BOF has produced a video on club development. Trevor agreed to circulate a link.

(c) After viewing this we may want to seek ideas from other clubs such as SYO and WCOC.

**8. Membership:**

(a) Sam (newsletter editor) is invited to attend whatever committee meetings he is able. However work commitments may make this difficult.

(b) The newsletter can be a vehicle for promoting discussion within the Club as to how we might progress. Pete Ross agreed to take this on.

**9. Performance:** The need to try to re-established coaching within the Club was recognised but we lack available qualified coaches and no plan currently exists.

**10. Student Entry Fees:** Trevor wrote to BOF seeking their recommendations on entry fees for those over 21 (hence not juniors as defined by BOF) but still in FT education. Their reply was unhelpful in our view. We believe such competitors should be charged junior rates by all clubs.Sue agreed to seek more information on current practice from Fabian 4 and SI Entries. **Action SB.**

**11. AOB:** Equipment for Phillips Park in February. Given the likely large number of controls Eddie was authorised to order swiftly 8 stakes and 20 kites. They should arrive in time as they are only coming from Latvia and BREXIT has not happened yet!

**12. Date of next Meeting:** 14th January 2019, at the Ladybrook Hotel.