QUESTIONS FOR DIRECTOR OF MUNICIPAL SERVICES INTERVIEW:

1. Why does this position interest you?
2. What experience makes you feel that you would be the best candidate for this position?
3. How do you keep yourself up to date with changes regarding regulations and various agencies?
4. What familiarity do you have in relation to:

DEQ

FERC

VDOH

VDOT

OSHA

1. Give an example of a time when your ethics were tested.
2. What have you found to be the best way to monitor and evaluate the work of your direct reports?
3. Share a time when you had to take corrective action?
4. How do you set your expectations for those who report to you?
5. Describe a time when your patience was tested. How did you keep your emotions in check?
6. How do you handle criticism?
7. What has been your experience, if any, working with municipalities, government agencies, etc?
8. Specifically, what is your interest in working for a local government/municipality?
9. How would you describe your communication skills and style? Written? Verbal?
10. What do you feel is your best asset?
11. What should we know about you that is not in your resume that will help us make a decision?

NAME OF APPLICANT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

INTERVIEWER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDITIONAL NOTES

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